



## “Sustaining ASHRAE through Leadership”

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### BOARD OF GOVERNORS:

Mark Richards, P.E., Past-President  
Jerry Hartford, P.E.  
Mark Silke  
Jennifer Felsburg  
Bruce Brown  
Cindy Hyatt

### COMMITTEE CHAIRS:

#### Attendance/Reception:

Heather O'Donnell

#### Auditing:

Lyle Sarver  
Roy Campbell

#### Finance:

Hugh Egan

#### Historian:

Terry Erickson  
Rick Springle

#### Honors and Awards:

Walter Houle, P.E.

#### Membership:

Eric Glatz, P.E.

#### Mentoring:

Bill Reagan

#### Newsletter:

Jennifer Felsburg

#### Nominating Committee:

Mark Bender, P.E.

#### PAOE:

Heather Schopplein

#### Programs/CTTC:

Rebecca Haehn

#### Publicity/Welcoming:

Cindy Hyatt

#### Refrigeration:

Jerry Hartford, P.E.

#### Research Promotion:

Andy Nash

#### Special Events:

Mark Silke

#### Student Activities:

Mike Techner

#### TEGA:

Jerry Hartford, P.E.

#### Website:

Kevin Blankemeier

#### YEA:

Kevin Blankemeier

### ASHRAE San Diego Foundation

#### Board of Directors:

Mark Richards, P.E.,  
Mike Frazier  
Verle Williams, P.E.  
Chuck Poindexter  
Bill Reagan  
Walter Houle  
Jim McKinley, P.E.

### **Board of Governors Meeting Minutes**

Date: November 8, 2011  
Location: The Butcher Shop  
Start: 4:00 PM  
End: 4:50 PM  
Secretary: Heather Schopplein

#### Attendees:

Dennis Christie (Presiding President)  
Heather Schopplein (BOG)  
Hugh Egan (BOG)  
Bruce Brown (BOG)  
Cindy Hyatt (BOG)  
Mark Silke (BOG)  
Andy Nash  
Mike Techner

1. Failed to have quorum, motions were tentatively approved but will become official after next BOG meeting
2. 4:00: Meeting Called to Order by Dennis Christie (DC)
3. Review of October BOG Meeting Minutes
  - a. No comments
  - b. *Motion by Cindy Hyatt (CH) to approve meeting minutes*
    - i. *Seconded by Hugh Egan (HE)*
    - ii. *Approved Unanimously*
    - iii. *Unofficially Approved Until Next Meeting*
4. 4:00-4:05: Treasurer Report by HE
  - a. Main expenses during this past month have been the holiday party, no real income yet for party.
  - b. Main financial spreadsheet shows breakout of paypal payments
  - c. There is only one outstanding CRC expense
  - d. Newsletter it doing well with a constant income, with no expense
  - e. Heather Schopplein (HS) stated that the 2010-2011 finances are to the audit committee
5. 4:05-4:15: Research Promotion by Andy Nash (AN)
  - a. Quick review of the current RSVP for the holiday party.
  - b. We are looking ok with holiday party sponsors in comparison to last year.
  - c. Joe Wavre, of HVAC exchange, will be donating ~\$5000 to RP prior to the end of 2011!
  - d. PAOE Review
    - i. High five, 200 points, are easy assuming we meet our RP goal.



- ii. 5% more than goal, for a total of \$31,500 will provide us with an additional 300 PAOE points.
  - iii. Full Circle paperwork has been submitted
  - iv. Donor appreciation and recognition stuff has been ordered, for an additional 50 PAOE points
  - v. Future newsletters will have articles recognizing RP donation
6. 4:15-4:25: PAOE Review
- a. DC handed out hard copies of the current PAOE points
  - b. DC provided recap of current PAOE points
  - c. Need to add 50 points to "Historical" for past president member spotlight in newsletter
  - d. CTTC Recap
    - i. Allen Hampton is Refrigeration Chair
    - ii. Chris Parker will be Refrigeration Co-Chair
    - iii. There is a desire to participate in an industry forum panel discussion on design build (see CTTC meeting minutes for more information)
    - iv. The meeting for the remainder of the year have been determined
    - v. A future chapter meeting will be a panel discussion
    - vi. CTTC is updating their PAOE points during/at the CTTC meetings
  - e. Cindy Hyatt (CH) will do a presentation on Robert's Rules at Trident Technology in lieu of December BOG meeting (Dec 6<sup>th</sup>).
  - f. Student Activities
    - i. Mike Techner (MT) will look over student PAOE sheets and email DC with updates.
7. 4:25-4:35: Additional Research Promotion
- i. AN stated that next time we need to put money towards RP we should ask for RP cups (which would be, in theory, free)
  - ii. AN also explained an additional way RP can be accomplished:
    - 1. For every \$1000 sent to RP Foundation, we get full credit this year for the \$1000 donation to RP; BUT we also get 10% or \$100 towards our goal for next year.
    - 2. For example if we designate all of our \$30,000 RP goal this year to RP Foundation we will already have \$3,000 towards our 2012-2013 goal.
    - 3. ASHRAE society cannot spend the RP Foundation money until the next year.



4. At the next meeting we should discuss how to distribute the RP funds at the end of the year.
8. 4:35-4:40: Publicity by CH
  - a. Committee Chairs, BOG members, and officers are all advised to attend Robert's Rules of Order meeting
  - b. CH has tried to contact USGBC several times and has not heard a response back
  - c. The Transcript has not been adding our meeting announcements although they are being sent.
9. 4:40-4:50: New Business
  - a. HS stated that Women in ASHRAE get together (such as happy hour) should start in January. Jen G. will help with the organization.
  - b. DC stated that the study group for the PE exam went good. They are taking a little break until next year and then they will recommence. The group can also be used for EIT prep.
  - c. Bruce Brown (BB): National Engineers week is coming up in February. We will have a couple of tables this year.
10. Meeting Called to Order at 4:50 by Bruce Brown
  - a. Seconded by Cindy Hyatt
  - b. Approved Unanimously