



“Sustaining ASHRAE through Leadership”

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BOARD OF GOVERNORS:

Mark Richards, P.E., Past-President
Jerry Hartford, P.E.
Mark Silke
Jennifer Felsburg
Bruce Brown
Cindy Hyatt

COMMITTEE CHAIRS:

Attendance/Reception:

Heather O'Donnell

Auditing:

Lyle Sarver
Roy Campbell

Finance:

Hugh Egan

Historian:

Terry Erickson
Rick Springe

Honors and Awards:

Walter Houle, P.E.

Membership:

Eric Glatz, P.E.

Mentoring:

Bill Reagan

Newsletter:

Jennifer Felsburg

Nominating Committee:

Mark Bender, P.E.

PAOE:

Heather Schopplein

Programs/CTTC:

Rebecca Haehn.

Publicity/Welcoming:

Cindy Hyatt

Refrigeration:

Jerry Hartford, P.E.

Research Promotion:

Andy Nash

Special Events:

Mark Silke

Student Activities:

Mike Techner

TEGA:

Jerry Hartford, P.E.

Website:

Kevin Blankemeier

YEA:

Kevin Blankemeier

ASHRAE San Diego Foundation

Board of Directors:

Mark Richards, P.E.,
Mike Frazier
Verle Williams, P.E.
Chuck Poindexter
Bill Reagan
Walter Houle
Jim McKinley, P.E.

Board of Governors Meeting Minutes

Date: January 10, 2012
Location: The Butcher Shop
Start: 10:50 AM
End: 11:35 AM
Secretary: Heather Schopplein

Attendees:

Dennis Christie (Presiding President)
Heather Schopplein (BOG)
Jerry Hartford (BOG)
Hugh Egan (BOG)
Bruce Brown (BOG)
Cindy Hyatt (BOG)
Mark Silke (BOG)
Rebecca Haehn (BOG)
Shawn Meyers
Brian Alexy

1. 10:48: Meeting Called to Order by Dennis Christie (DC)
2. 10:48-10:50: General Business
 - a. Introduction of Shawn Meyers (SM) by DC. SM will be helping Brian Alexy (BA) with membership.
 - b. Re-Review of October BOG Meeting Minutes and Review of November BOG Meeting Minutes
 - i. No comments
 - ii. Motion by Cindy Hyatt (CH) to approve both October and November meeting minutes
 1. Seconded by Bruce Brown (BB)
 2. Approved Unanimously
3. 10:50-10:55: Treasurer Report by Hugh Egan (HE)
 - a. Reviewed the income and expenses for November and December.
 - b. Currently the bank account is at roughly \$25,000
 - c. Projected income from the holiday party is \$8,400
 - d. Currently only an income of \$6,400 is shown for the event.
 - e. HE to research holiday party funds more.
 - f. Profits from holiday party were not submitted to Research Promotion prior to Dec 31st. We will not get the PAOE points for 30% prior to end of 2011.
4. 10:55-11:00: Holiday Party Recap
 - a. Heather Schopplein (HS) is looking for volunteers to take over as chair next year, she will remain on the committee.
 - b. Would like to promote chair from within, if possible.
 - c. CH to email the Hard Rock for copies of the pictures they took at our event.
5. 11:00-11:20: PAOE Review by DC



- a. DC has highlighted the PAOE sheets with the places other chapters have earned points, where we have not. This is to try to help determine where we can improve.
- b. Chairs need to look at PAOE spreadsheets (that apply to their chair) prior to the BOG
- c. Membership
 - i. CIQ has been updated by DC to show BA as membership chair.
 - ii. BA has been in contact with Marites (Regional Membership) about responsibilities.
 - iii. Eric Glatzl did not fill out MOB, so we do not know what our membership goal is.
 - iv. CH to help BA with getting the MOB completed.
 - v. We can get membership PAOE points if we present ASHRAE to engineering offices (as part of scheduled lunch and learns)
 - vi. If associates upgrade to member we get points, and there is not additional costs associated with the upgrade
- d. Student Activities
 - i. Mike Techner (MT) could not make the meeting
 - ii. DC to go over PAOE with MT outside of meeting
 - iii. BB stated that 50 points can be added to the N.E.W section of student activities
- e. History
 - i. DC spoke with Rick Springe (RS) and there are no changes.
 - ii. RS will be submitting a "history" interview for the next newsletter
- f. Chapter Operations
 - i. Roberts Rules of Order was postponed in December (possible 100 PAOE points)
 - ii. CH to teach the topic. She will present once to the current board and officers and again with new board and officers are elected.
 - iii. Roberts Rules will be the main topic at the next BOG meeting, with ~5 minutes left for board business.
 - iv. DC to get with Walter Houle about Honors and Awards. We need to start nominating deserving individuals.
 - v. Chapter members can/should present to offices on BEQ (as a possible lunch and learn topic, independent of ASHRAE meetings)
- g. CTTC
 - i. Points are updated during CTTC meeting.
 - ii. Next CTTC meeting is Jan 31st at Syska's office



- iii. Jerry Hartford (JH) will look further into ALI credits (Hawaii seems to have lots of points in this category).
- iv. D.O.A.S. webinar may qualify for ALI credits
- 6. 11:20-11:25: Special Events
 - a. Mark Silke (MS) has no new news to report
 - b. Rebecca Haehn (RH) to start golf committee meetings in February.
 - c. There is no update on the YEA bowling event.
- 7. 11:25-11:30: ASHRAE Winter Conference-Chicago
 - a. CH did a survey of who is attending conference (for getting together in Chicago). The following people attending; CH, JH, MS, BA, and Mark Bender
 - b. Make sure Adam Bolduc knows about the YEA hospitality suite.
 - c. HS reviewed email vote on student stipend for winter conference.
 - i. All BOG members voted "YES" to Adam Bolduc, with the exception of one abstain.
 - ii. HE will work with Adam to get him his \$1000 stipend
- 8. 11-30:-11:35: New Business
 - a. HS stated that the roster is done; Kevin Blankemeier is working on how to get it posted on the website with password protection.
 - b. BB discussed NEW banquet. We have two tables reserved, with 6 confirmed board members attending. 4 seats will be saved for students at our table (additional seats are available if there is a demand from students).
 - c. BB to invite Mike Burgess, Tiffany Bates, and Rick DesLauriers to the event.
 - d. CH to mention at next region X meeting that members involved at regional and society levels should continue to stay involved at the chapter level, as it helps show the interaction between the levels.
- 9. Meeting Called to Order at 11:35 by RH
 - a. Seconded by DC
 - b. Approved Unanimously